

Application Form

Permanent Transfer of Water Allocation



Section 1A: Purchase/Transferee Details

The purchaser/Transferee is the company of individual/s in whose names the Water Allocation will be registered by the Registrar of Water Allocations (Titles Queensland) upon transfer. This form becomes part of your Seqwater supply contract and therefore all names that are intended to appear on the Title must be included on this form.

Reason for Application	<input type="checkbox"/> Purchase of transfer of Water Allocation (Complete all sections)	<input type="checkbox"/> Zero ML Contract (Complete Section 1)
Is the Transferee / Purchaser	<input type="checkbox"/> An Individual/s	<input type="checkbox"/> A Company (Current Company Search Required)
		<input type="checkbox"/> Individual as trustee <input type="checkbox"/> Company as trustee (Copy of Trust Deed required)
For individual/s (including individuals/s as trustee) please enter the full legal name of each applicant as it will appear on the Title of the Water Allocation. Additional names may be supplied on a separate sheet.		
Applicant 1		Applicant 2
Applicant 3		Applicant 4
If purchasing as a Company (including as corporate trust) please provide Company Name and Number		
Name		ACN
If purchasing as a Trust, please provide the full name of the Trust		
If the Transferee/Purchaser is an existing Seqwater customer, please provide Account No.		
Address for Correspondence (can be PO BOX)		Address for Notices (cannot be a PO BOX. For Companies, must be the registered office) includes Email as shown below.
Address		Address
Suburb/State/ Postcode		Suburb/State/ Postcode
Email		
Mobile Phone	1. Please provide at least 2 methods of contact. 2. Our preferred method of delivery for invoices is via email. 3. Seqwater provides customers with important information about the scheme (such as shutdowns and other announcements) via SMS and email.	
Alternate Phone		

Section 1B: Commencement Date

Proposed Settlement Date

Section 1C: Intended Primary Purpose for Water Use

An irrigation service is defined as the supply of water or drainage services for irrigation of crops or pastures for commercial gain. Subsidised irrigation pricing is available to applicants who can provide evidence they are irrigating for commercial gain (see checklist). Commercial pricing will apply to all applicants who cannot provide this evidence.

Is the intended use an irrigation service?
 (Please tick one)

Animal husbandry/Livestock

Horticulture

Other – (please specify)

Is the intended use non-irrigation? (please tick one)
 (Commercial Pricing will apply)

Stock and Domestic Use

Industrial

Hobby Farm/Other

Section 1D: Transferee/Purchaser Transfer Statement

Applicant seeking additional Contracts or entering into new supply contract

The purchaser/transferee who already has an existing contract and is seeking an additional Contract(s) to increase the volume of water supplied under existing Contracts by the nominal volume stated in this application.

If the purchaser/transferee does not hold an existing Contract, the purchaser/transferee agrees to enter into a new supply contract with Seqwater for the supply of the nominal volume of water they are/will be authorised to take under the water allocation.

The purchaser/transferee acknowledges that rural irrigation water charges will only apply to the ownership of water allocation when proof of irrigation service has been provided, otherwise commercial charges will apply.

The purchaser/transferee acknowledges that, if requested by Seqwater, it will obtain the following:

1. Deed of Guarantee and Indemnity.
2. Security in the form of an unconditional bank guarantee; or
3. Insurance to the amounts notified.

Terms

By signing this application, the purchaser/transferee agrees to the terms stated in Section 1D and Section 3 of this application form. If this application is being signed by the Purchaser/Transferee’s Solicitor, please also include the firm name.

Purchaser/Transferee OR Solicitor & Firm Name	Purchaser/Transferee OR Solicitor Signature	Date

Checklist

Please use this checklist to ensure that you have provided us with all necessary supporting documents with your application. Seqwater will not commence processing an application until all required supporting documentation has been submitted.

Seqwater requires copies of documents that support your application. Please check the following list to see what documents are required for this application –

- Contract of sale for water allocation or other transfer evidence (i.e., court order, probate etc.)
- Current Registration Confirmation Statement for all water allocations being transferred.
- Completed Titles Queensland forms, i.e. Form 1 & 24, Form 5 etc.
- Death Certificate, will and/or grant of probate (deceased estate only)
- If purchaser/transferee is a company – a company search (less than 3 months old)
- If purchaser/transferee is a trust – copy of trust deed, deed of retirement of trustees if applicable
- If purchaser/transferee is applying for subsidized irrigation pricing – one of the following:
 1. Letter from qualified accountant confirming primary producer status of purchaser/transferee
 2. Tax office assessment notice showing primary producer status (within last 2 years)
 3. Business plan (for new business ventures)

Please return the completed application form together with supporting documents to Seqwater.

Email: Irrigators@seqwater.com.au

Mail: Irrigators Team, PO BOX 328, IPSWICH QLD 4305

Phone: 1300 737 928

An administration and Transfer Fee is applicable and an invoice for the fee will be emailed to the Solicitor upon receipt of this application form. Current fees can be obtained from the Fees & Chargers Schedule on our website (www.seqwater.com.au) Payment options will be noted on the invoice.

Privacy Statement

Seqwater is collecting the information you have provided on this Application form for the purpose of preparing the necessary regulatory documentation to transition a water supply arrangement from one party to another and will not use the information provided for any other purpose. The information contained on this Application will be accessible only by authorised officers at Seqwater and your personal information will not be disclosed to any other third party without your consent except where required by law. Seqwater manages personal information in line with the Information Privacy Act 2009 (Qld). Seqwater will deal with all personal information provided in accordance with Seqwater's Privacy Policy, which can be found at <http://www.seqwater.com.au/privacy-policy>.

Section 2A: Seller/Transferor Details

Sellers Name						
Seqwater Account No						Mobile No.

Section 2B: Particulars of Water Allocation/s being transferred

Water Supply Scheme Name				
Water Allocation Number	AP	Nominal Volume (ML)	Zone	Priority

Distribution Network Name: (if applicable): Pie Creek or Morton Vale Pipeline (please circle applicable network)
Please Note, Termination fees may apply if water is moved out of distribution network.

Section 2C: Details of nominated works (offtake/meters) to be transferred

Offtake ID	Meter Number	RPD of land where offtake/meter is sited

Section 2D: Seller/Transferor Transfer Statement

Sale of whole water allocation

The seller/transferor agrees that if they are selling their whole water allocation, the seller/transferor is giving notice to terminate their existing Contract. The seller/transferor agrees that all information provided on this form may be provided to the purchaser of the allocation.

Sale of part water allocation

The seller/transferor agrees that if they are selling part of their water allocations, the seller/transferor is giving notice under their Contract to terminate their existing Contract and agrees to enter a new supply contract with Seqwater for the supply of the remaining volume of water they are authorised to take under their water allocation.

Terms

By signing this application, the seller/transferor agrees to the terms stated in Section 2D and Section 3 of this application form.

If this application is being signed by the Seller/Transferor's Solicitor, please also include the firm name.

Seller/Transferor OR Solicitor & Firm Name	Seller/Transferor OR Solicitor Signature	Date

Section 3: Guidelines and Conditions

Please note that the legal transfer of a water allocation is processed by the Registrar of Water Allocations (Titles Queensland). This Application deals with the transition of a water allocation from one party to another (as a result of a transfer of a water allocation). Seqwater is the Resource Operations Licence Holder responsible for managing and operating the relevant water supply scheme which supplies the water that a water allocation holder is authorised to use in accordance with the terms of their water allocation.

For a water allocation to be transferred from one party to another, the Registrar of Water Allocations requires a signed Form W2F152 from Seqwater advising that a supply contract exists between Seqwater and the proposed holder of a water allocation (pursuant to the Water Act 2000).

Application – Permanent Transfer of a Water Allocation

This application must be signed by the purchaser/transferee (the purchaser) and seller/transferor (the seller) or their solicitors.

Please ensure that all required supporting documentation is provided with this application (refer to Section Checklist of this form for list of documents).

Failure to provide Seqwater with all required supporting documentation will delay processing and issuing of contractual documentation, including the RDMW form W2F152– Notice to registrar of water allocations of existence of supply contract (where required).

Response time by Seqwater

Issue supply contracts and W2F152 (if applicable) is within ten (10) business days from receipt of all required documents and forms.

Purchaser's Supply Contract

If the purchaser does not have an existing Supply Contract, Seqwater will issue a new contract to the purchaser.

If the purchaser has an existing Contract, Seqwater will issue a new contract to include the details of the purchased water allocation.

Seller's Supply Contract

Where a seller is selling the whole water allocation, under their existing Supply Contract the seller is required to pay all outstanding moneys and debts charged by and owing to Seqwater.

Seqwater will release the seller from their existing Supply Contract after:

- payment of all outstanding charges under the Supply Contract have been received by Seqwater; and
- registration confirmation that the water allocation has been transferred into the name of the purchaser.

If part of the seller's water allocation is being transferred, Seqwater will issue a new Supply Contract to reflect the new ownership interest in the water allocation subject to the above conditions being satisfied.

Termination Fees

A termination fee payable to Seqwater applies where water is being permanently transferred out of a channel/pipeline system. Refer to the Fees and Charges Schedule for tariffs.

Metered Offtakes

Where there is no metered offtake, installation of a meter may be required and is subject to Seqwater's prior written approval clause 14.2 of the Terms of Supply.

If the zone where the offtake is located differs from the current water allocation zone on the title, a zone transfer may be required.

Apportionment of Water Charges

Meters should be read prior to change of ownership to allow sellers and purchasers (via their solicitors) to apportion water charges as part of the settlement.

Seqwater can perform one-off final meter reading services at a fee.

Following confirmation of the transfer of the water allocation, Seqwater will invoice the purchaser on a quarterly basis.

Contract Records

All records will be retained, archived, and disposed of in accordance with the Queensland State Archives General Retention and Disposal Schedule for Administrative Records.