**Application form requirements**

1. All parts of this application form need to be completed accurately, otherwise your application may be returned to you to complete.
2. Payment of the application fee, if applicable. A refund of application fees will not be given.
3. Any additional information to support the application.

**Important information**

All applications will be processed having regard to the following documents available on Seqwater’s website

1. Consent Guidelines
2. D-SPE-STD-001 Water Supply Networks Planning Design and Construction (Supplementary Manual to WSAA Water Supply Code of Australia WSA 03-2011)
3. Approved policies and procedures

*Fields marked with a* ***\**** *are mandatory*

| **Purpose of application** |
| --- |
| ***\**Type of Application:** |
| [ ]  General Building – gates, fences, etc.[ ]  Planting of Vegetation[ ]  Agricultural Activities – cultivation, grazing, etc. | [ ]  Recreational Activities[ ]  Request for Information |
| [ ]  Underground Services (Pipes and Conduits)[ ]  Aboveground Services (Electrical and Telco)[ ]  Lot Reconfiguration and Material Change of Use | [ ]  Earthworks and Excavations[ ]  Roadworks, Car parks, Pavements, Hardstands[ ]  Construction - sheds, carports, residential extensions |
| [ ]  Development Works | [ ]  Other Click here to enter text. |
| **Has a Dial Before You Dig enquiry been made?**  | [ ]  No[ ]  Yes – DBYD reference: Click here to enter text. |
| **Proposed works/activity** |
| **\* Description of works or activity proposed:** |
| Click here to enter text. |
| **Proposed works or activity start date:** | Click here to enter a date. |
| **\*List attachments including plans/maps etc.** | (Minimum requirement is a sketch plan) |
| Click here to enter text. | Click here to enter text. |
| Click here to enter text. | Click here to enter text. |
| **Property/work address** |
| **\*** House/Lot no:Click here to enter text. | **\*** Street: Click here to enter text. |
| Suburb: **\*** Postcode:Click here to enter text. | **\*** Local authority:Click here to enter text. |
| **Real Property details (if known)** |  |
| Lot no:Click here to enter text. Easement details (if applicable):Click here to enter text. | Registered/survey plan:Click here to enter text. |

| **Property owner/applicant details** |
| --- |
| **\* Who is Applying for Consent:** *(Note: if applicant is* ***not*** *the property owner, you* ***must*** *provide written consent from the property owner for works/activities being applied for)* |
| [ ]  Property Owner[ ]  Principle Contractor[ ]  Local Government[ ]  Other  | [ ]  Developer[ ]  Sub-Contractor[ ]  Easement Co-user |
| Applicant 1 Surname:Click here to enter text. | Given names:Click here to enter text. |
| Business/Company name:Click here to enter text. | Phone:Click here to enter text. |
| Mobile:Click here to enter text. | Email:Click here to enter text. |
| Is this person the primary contact? Yes/No |  |
| **Mailing address:** **[ ]** Same as property/work address |
| House/Lot no:Click here to enter text. | Street:Click here to enter text. |
| PO Box:Click here to enter text. | Suburb/Locality:Click here to enter text. |
| Postcode:Click here to enter text. |  |
| **Contractor details (where engaged):** |  |
| Name/Company:Click here to enter text. | Position:Click here to enter text. |
| Phone:(work)Click here to enter text. | Mobile:Click here to enter text. |
| Email:Click here to enter text. |  |

I, the undersigned applicant, hereby certify that I have read Seqwater’s Consent Guidelines and the information I have provided is true and accurate.

|  |  |  |
| --- | --- | --- |
| **\*Signature of applicant:**  |  | **Date:** Click here to enter a date. |
| **Signature of landowner:** (if applicant is not the landowner) |  | **Date:** Click here to enter a date. |
| **Name of landowner:** |  |